

# PRE-OP ADMISSION ORDERS

Your signature will initiate the following orders. Checked items will be automatically implemented unless crossed out.

<b>Identification</b>	<b>Patient Name</b> _____	<b>Date of Service</b> _____														
<b>I. Diagnosis</b>	<b>Diagnosis</b> _____															
<b>II. Admission</b>	ADMIT AS OUTPATIENT															
<b>III. Clinical Assessment</b>	<input type="checkbox"/> VITAL SIGNS + CLIN ASSESSMENT PER POLICY PER UNIT STANDARDS															
<b>IV. Nutrition</b>	<input type="checkbox"/> NPO															
<b>V. Medications</b> <b>**BEST PRACTICE ELEMENT**</b>	<ul style="list-style-type: none"> <li>• ANTI-INFECTIVES-PROPHYLAXIS FOR MILD OR NO BETA LACTAM</li> <li><input type="checkbox"/> CEFOXITIN 2 GRAM IVPB PRE-OP TO BE GIVEN WITHIN 0-60 MINUTES OF SURGICAL INCISION</li> <li><input type="checkbox"/> CEFOXITIN 1 GRAM IVPB PRE-OP TO BE WITHIN 0-60 MINUTES OF SURGICAL INCISION</li> <li><input type="checkbox"/> ANCEF (CEFAZOLIN) 1 GRAM IV PRE-OP TO BE GIVEN 0-60 MINUTES OF SURGICAL INCISION</li> <li><input type="checkbox"/> ANCEF (CEFAZOLIN) 2 GRAM IVPB 100 ML PRE-OP TO BE GIVEN WITHIN 0-60 MINUTES OF SURGICAL INCISION</li> <li><input type="checkbox"/> ANTI-INFECTIVES-PROPHYLAXIS FOR SEVERE BETA-LACTAM ALLERGY <b>**BEST PRACTICE ELEMENT**</b> <ul style="list-style-type: none"> <li>• CLINDAMYCIN (CLEOCIN) _____ MILLIGRAM IVPB PRE-OP TO BE GIVEN WITHIN 0-60 MINUTES OF SURGICAL INCISION</li> <li>• GENTAMYCIN (GARAMYCIN) _____ MILLIGRAM IVPB PRE-OP TO BE GIVEN WITHIN 0-60 MINUTES OF SURGICAL INCISION</li> </ul> </li> <li><input type="checkbox"/> VANCOMYCIN (VANCOCIN) 1 GRAM IVPB PRE-OP TO BE GIVEN WITHIN 0-120 MINUTES OF SURGICAL INCISION</li> <li><input type="checkbox"/> OTHER: _____</li> </ul>															
<b>VI. IV Fluids</b>	<input type="checkbox"/> INSERT AND MAINTAIN IV/VASCULAR ACCESS <input type="checkbox"/> LIDOCAINE 1% INTRADERMAL ONCE PRE-OP PRN <input type="checkbox"/> LACTATED RINGERS 1000ML SOLUTION AT 50ML/HOUR <input type="checkbox"/> NORMAL SALINE 1000ML SOLUTION AT 50ML/HOUR <input type="checkbox"/> OTHER _____															
<b>VII. Diagnostic Testing</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><input type="checkbox"/> COMPLETE BLOOD COUNT WITHOUT DIFFERENTIAL</td> <td style="width: 50%; border: none;"><input type="checkbox"/> EKG</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> COMPLETE BLOOD COUNT WITH DIFFERENTIAL</td> <td style="border: none;"><input type="checkbox"/> CXR</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> COMPREHENSIVE METABOLIC PANEL</td> <td style="border: none;"><input type="checkbox"/> OTHER: _____</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> BASIC METABOLIC PANEL</td> <td style="border: none;"><input type="checkbox"/> DIAGNOSTIC TESTING WAIVED BY SURGEON</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> PT / PTT / INR</td> <td style="border: none;"><input type="checkbox"/> POINT OF CARE GLUCOSE METER</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> URINALYSIS WITH CULTURE AND SENSITIVITY</td> <td style="border: none;"><input type="checkbox"/> POINT OF CARE URINE PREGNANCY TEST</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> HCG</td> <td style="border: none;"></td> </tr> </table>		<input type="checkbox"/> COMPLETE BLOOD COUNT WITHOUT DIFFERENTIAL	<input type="checkbox"/> EKG	<input type="checkbox"/> COMPLETE BLOOD COUNT WITH DIFFERENTIAL	<input type="checkbox"/> CXR	<input type="checkbox"/> COMPREHENSIVE METABOLIC PANEL	<input type="checkbox"/> OTHER: _____	<input type="checkbox"/> BASIC METABOLIC PANEL	<input type="checkbox"/> DIAGNOSTIC TESTING WAIVED BY SURGEON	<input type="checkbox"/> PT / PTT / INR	<input type="checkbox"/> POINT OF CARE GLUCOSE METER	<input type="checkbox"/> URINALYSIS WITH CULTURE AND SENSITIVITY	<input type="checkbox"/> POINT OF CARE URINE PREGNANCY TEST	<input type="checkbox"/> HCG	
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<b>VIII. Consults/Referrals</b>	<input type="checkbox"/> CARDIAC CLEARANCE BY DR: _____ <input type="checkbox"/> MEDICAL CLEARANCE BY DR: _____ <input type="checkbox"/> MEDICAL EVALUATION BY DR: _____ <input type="checkbox"/> H&P DONE BY DR: _____															
<b>IX. Treatment/Intervention</b>	<input type="checkbox"/> CONSENT FOR: _____ _____ _____ _____ <input type="checkbox"/> SHAVE IN PRE-OP _____ <input type="checkbox"/> OTHER _____															
<b>X. DVT Prophylaxis</b>	<input type="checkbox"/> INTERMITTENT PNEUMATIC COMPRESSION, BILATERAL FOOT _____ KNEE _____ LENGTH IN OR <input type="checkbox"/> ANTI EMBOLISM STOCKINGS BILATERAL THIGH _____ KNEE _____ LENGTH ROUTINE EFFECTIVE NOW															
<b>RN Signature:</b> _____	<b>DATE:</b> _____	<b>TIME:</b> _____														
<b>MD Signature</b> _____	<b>DATE:</b> _____	<b>TIME:</b> _____														

**MEMORIAL CARE<sup>®</sup>**  
**SURGICAL CENTER**

Saddleback Memorial  
*An Affiliate of SCA*

**WORK UP DONE BY**  
**PCP (NAME)** \_\_\_\_\_  
**QUEST DIAGNOSTICS** \_\_\_\_\_  
**LAB CORP** \_\_\_\_\_  
**OTHER** \_\_\_\_\_

PATIENT STICKER

**MEMORIALCARE SURGICAL CENTER SADDLEBACK MEMORIAL  
HISTORY AND PHYSICAL**

PATIENT NAME: \_\_\_\_\_ DOB: \_\_\_\_\_ AGE: \_\_\_\_\_ DOS: \_\_\_\_\_

**HISTORY**

CHIEF COMPLAINT \_\_\_\_\_

ALLERGIES:  None

List: \_\_\_\_\_

Reaction: \_\_\_\_\_

Latex Allergy:  Yes  No

MEDICATIONS/DOSE: \_\_\_\_\_

PAST MEDICAL HISTORY:

- Yes  No Bleeding Tendencies
- Yes  No Brain, Nerve, Muscle Disease
- Yes  No Cancer
- Yes  No Diabetes
- Yes  No Heart Disease
- Yes  No Hypertension
- Yes  No Liver Disease
- Yes  No Lung Disease
- Yes  No Infectious Diseases
- Yes  No Sleep Apnea
- Yes  No Other \_\_\_\_\_

SYSTEMS REVIEW: Please list problems with:

Cardio-Resp: No  Yes  \_\_\_\_\_

Endocrine: No  Yes  \_\_\_\_\_

GU/GI: No  Yes  \_\_\_\_\_

Neuro: No  Yes  \_\_\_\_\_

Vascular: No  Yes  \_\_\_\_\_

Past Surgical History: \_\_\_\_\_

Family History:  Cancer  Cardiovascular  
 Diabetes  Anesthesia Problems  
 Non-Contributory

Social History:  Single  Married  Divorced  
 Widowed  Separated

Smoking \_\_\_\_\_ Alcohol \_\_\_\_\_

Drugs \_\_\_\_\_ Exercise \_\_\_\_\_

PATIENT LABEL

VITALS: B/P \_\_\_\_\_ P \_\_\_\_\_ R \_\_\_\_\_ T \_\_\_\_\_

PHYSICAL EXAMINATION: Ht: \_\_\_\_\_ Wt: \_\_\_\_\_

Alert  Oriented  Other: \_\_\_\_\_

- HEENT:  Normal  Abnormal
- HEART:  Normal  Abnormal
- LUNG:  Normal  Abnormal
- BREASTS:  Normal  Abnormal  Deferred
- ABDOMEN:  Normal  Abnormal
- PELVIC:  Normal  Abnormal  Deferred
- RECTAL:  Normal  Abnormal  Deferred
- EXTREMITIES:  Normal  Abnormal

Explanation of Abnormal(s) listed above:

\_\_\_\_\_

Examination of Operative Site:

\_\_\_\_\_

Pre-Op Diagnosis: \_\_\_\_\_

\_\_\_\_\_

Consent to Read: \_\_\_\_\_

\_\_\_\_\_

I have determined that this patient is a suitable candidate for the planned procedure at this facility. I have reviewed the patient's vital signs and all diagnostic test results and will follow up as appropriate. The patient/guardian accepts the proposed procedural/surgical plan. Risks, benefits and alternatives to the proposed procedure(s), have been discussed with the patient and/or patient's authorized representative. I have provided an opportunity for questions and answers. The patient and/or patient's authorized representative has indicated understanding and consented to the procedure described above.

Physician Signature \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

**H & P/Interval Note: Update Day of Surgery**

Since the date of the patient's original evaluation, there have been no changes in the patient's pre-op diagnosis, chief complaint and procedure to be performed today. I have reviewed the patient's vital signs and all diagnostic test results and will follow up as appropriate. This patient is an appropriate candidate for outpatient surgery.

Physician Signature \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

# Surgery Scheduling Form

Please fax this form to  
Surgery Scheduling: 866-993-6251

Surgery Date: \_\_\_\_\_ Surgery Time: \_\_\_\_\_ Surgery Length: \_\_\_\_\_

Surgeon: \_\_\_\_\_ Assistant: \_\_\_\_\_ Anesthesia: GEN MAC REG IV SEDATION LOCAL

Special Equipment / Implant Request: \_\_\_\_\_

Detailed List of Procedure(s): \_\_\_\_\_

Diagnosis: \_\_\_\_\_

CPT Procedure Codes: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ ICD-10 Diagnosis Codes: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**Patient Information:**

Patient Name: \_\_\_\_\_

Patient DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Patient SS # \_\_\_\_\_ Gender: Male Female

Patient Address: \_\_\_\_\_

Street Address

City

Zip Code

Patient Contact Number(s): H \_\_\_\_\_ W/Cell \_\_\_\_\_

**Primary Insurance:**

Cash ( )

Insurance Company \_\_\_\_\_ Insurance Provider Phone # \_\_\_\_\_

Insured Name \_\_\_\_\_ Insured SS# \_\_\_\_\_

Insured Employer \_\_\_\_\_ Group/Policy# \_\_\_\_\_

Relationship to Patient \_\_\_\_\_ Insured Date of Birth \_\_\_\_\_

Pt's Ins Card ID # \_\_\_\_\_ (include all alpha prefixes)

**Secondary Insurance:**

Insurance Company \_\_\_\_\_ Insurance Provider Phone # \_\_\_\_\_

Insured Name \_\_\_\_\_ Insured SS# \_\_\_\_\_

Insured Employer \_\_\_\_\_ Group/Policy# \_\_\_\_\_

Relationship to Patient \_\_\_\_\_ Insured Date of Birth \_\_\_\_\_

Pt's Ins Card ID # \_\_\_\_\_ (include all alpha prefixes)

W/C: Claim # \_\_\_\_\_ DOI: \_\_\_\_\_ Adjustor: \_\_\_\_\_ Phone# \_\_\_\_\_

Claim Address: \_\_\_\_\_

**DOCTOR'S OFFICE: IF SPOUSE OR PARENTS ARE THE INSURED INCLUDE INSURED MEMBERS  
NAME AND DOB**

**\*\*\*Please FAX a copy of *both sides* of the insurance card and Patient's (or parents) Driver's License\*\*\***

Scheduled With: \_\_\_\_\_ Scheduled By: \_\_\_\_\_